



LITTLE RIVER BAND OF OTTAWA INDIANS POSITION VACANCY ANNOUNCEMENT

Position: Comptroller General (Full Time - Tribal Council)

Summary: This position provides operational & financial audits, financial statement review & analysis, budget preparation & analysis and financial advice to the Tribal Council. This is a position in the Legislative Branch of Tribal Government.

Employment Qualifications: *A qualified candidate offers the following:*

- Bachelor's Degree in Accounting, Business Administration or closely related field; and
- Proficiency in the use of computers and software.

Pay Grade: E7

Hiring Range: \$65,691 - \$87,115

Status: Exempt; Bi-Weekly pay

Application Instructions:

Obtain an application form and a copy of the position description on the Tribe's website www.lrboi-nsn.gov or by contacting Human Resources at:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

phone: (231) 398-6859; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

To apply, please submit completed application, cover letter and resume to:

LRBOI HR Department, 2608 Government Center Dr., Manistee, MI 49660

fax: (231) 398-9101; Email: aliciaknapp@lrboi-nsn.gov or jobs@lrboi-nsn.gov.

Conditions of employment with the Little River Band of Ottawa Indians Tribal Government include: passing a pre-employment drug test and background investigation. Candidates for this position will be required to have dependable transportation available to them without notice. For further information, please contact the LRBOI HR Department.

Posted 07/16/2018

Remove – Until Filled.